



#MTUABÚ

# MTU Sports Injury Guidelines for Insurance 2021/22

Dear Student

We are delighted that you will be involved with MTU Sports Clubs here on the Cork campus for 2021/22.

The following information is to assist in guiding you on the procedures in relation to any accidental bodily injuries sustained whilst participating in MTU Club activity and for insurance purposes.

The University holds a student personal accident insurance policy with AIG insurers that covers any accidental bodily injury sustained that incurs medical or dental expenses whilst undertaking MTU activity.

1.

Report any bodily injury which has occurred during a tackle/incident during a game/training session. All such accidents/injuries are **required to be reported to the Sports Office immediately** and in turn, if required to the University Insurance Office. **Injuries that are unreported cannot be processed retrospectively.** An **Accident/injury Report Form** needs to be completed for the Sports Office in the first instance.

2.

If in the event that this Injury will require a claim to be processed further through the University's Insurance Policy (AIG Student Personal Accident policy) or you deem that the injured party may need to access the University's Insurance Policy at a further date following completed diagnosis, please complete the University's Insurer's **AIG Claim Form** to progress such a claim. (If the student holds private health insurance (VHI, Irish Life, Laya etc), this will need to be utilised in the first instance if the cover is adequate to do so).

3.

The AIG claim form can be downloaded **here**.  
(Please note all claims are subject to the specific terms and conditions of the policy).

The AIG claim form, together with all relevant supporting documentation (official medical receipts/invoices are required) should be fully completed and signed by the injured player, team trainer and the approving Medical/Dental Practitioner and forwarded together with all relevant supporting documentation to the Insurance office to [kyra.dunne@mtu.ie](mailto:kyra.dunne@mtu.ie) or [insurance@mtu.ie](mailto:insurance@mtu.ie). A further copy will be held with the MTU Sports Office Accident/Injury Report Form at the Sports Office.

4.

The Insurance office will follow up directly with the player regarding any queries from AIG or any further information required.

Any Physiotherapy that may be deemed necessary also needs to be approved through the above procedure and there is a maximum of 10 sessions available on this insurance policy with an approved provider.



**Please continue to adhere to all public health guidelines. Protect our MTU Community - please do not come to campus if you are unwell or experiencing symptoms of COVID-19**

Continue to email [covid19cork@mtu.ie](mailto:covid19cork@mtu.ie) or [covid19kerry@mtu.ie](mailto:covid19kerry@mtu.ie) or [covid.sickness@cit.ie](mailto:covid.sickness@cit.ie) for queries -

Updates at <https://covid19.cit.ie/> and at <https://www.ittralee.ie/en/coronavirus/>